



# INFORMATION TECHNOLOGY

## NEW STUDENT INFORMATION SHEET

➤ Before you come on Campus, you may want to ...	
DO THIS	BY DOING THIS
➤ Account Lookup	Go to: <a href="http://account.tcnj.edu">account.tcnj.edu</a>
➤ Log onto e-mail	Go to: <a href="http://mail.apps.tcnj.edu">mail.apps.tcnj.edu</a>
➤ Forward email to another account (optional)	Go to: <a href="http://tinyurl.com/m6v2fqg">http://tinyurl.com/m6v2fqg</a>
➤ Accessing TCNJ Google Apps Using A Desktop or Mobile Client	Go to: <a href="https://gtools.tcnj.edu/docs/desktop-mobile-clients.php">https://gtools.tcnj.edu/docs/desktop-mobile-clients.php</a>
➤ View recommendations for computer purchases	Go to: <a href="http://resnet.pages.tcnj.edu/required-hardware/">http://resnet.pages.tcnj.edu/required-hardware/</a>
➤ Purchase a computer with the TCNJ discount	Go to: <a href="http://it.pages.tcnj.edu/personal-computer-purchases/">http://it.pages.tcnj.edu/personal-computer-purchases/</a>
➤ Technology Site Discounts for Students	Got to: <a href="http://www.academicsuperstore.com">http://www.academicsuperstore.com</a>
➤ Log onto TCNJ (The TCNJ portal allows you access to your email, calendar, Canvas, PAWS, and other features and services)	Go to: <a href="http://today.tcnj.edu">today.tcnj.edu</a> or call (609) 771-2648
➤ Download TCNJ's free Antivirus software	Go to: <a href="http://resnet.pages.tcnj.edu/software-utilities">http://resnet.pages.tcnj.edu/software-utilities</a> , select the appropriate software for your operating system
➤ Microsoft Office 365 for Students	Go to: <a href="https://portal.office.com">https://portal.office.com</a>

➤ When you're on Campus, you may want to ...	
DO THIS	BY DOING THIS
➤ Get connected to the Internet/Network	You will be prompted to install the NAC policy key the first time you connect your computer on campus. <a href="http://safeconnect.tcnj.edu:8008/clientstatus.!%5E">http://safeconnect.tcnj.edu:8008/clientstatus.!%5E</a>
➤ Change your Password or look-up original password	Go to: <a href="http://account.tcnj.edu">account.tcnj.edu</a>
➤ Reset forgotten password, TIMS	Go to: TIMS: <a href="https://tims.tcnj.edu/">https://tims.tcnj.edu/</a> or IT Help Desk with College ID Green Hall Room 6, (609) 771-2660
➤ Report problems with Internet, Cable TV, and Personal Computer problems	Call: (609) 771-3138 RESnet: Green Hall 18
➤ Report problems with IT Labs	Call: (609) 771-2660 IT Help Desk: Green Hall 6
➤ Report on campus phone problems	Call: (609) 771-2595 or <a href="mailto:fonehelp@tcnj.edu">fonehelp@tcnj.edu</a> Telecommunications: Green Hall Room 1
➤ Log onto Canvas (TCNJ Online Resources)	Go to: <a href="http://canvas.tcnj.edu">canvas.tcnj.edu</a>
➤ <b>Reminder:</b> Your TCNJ ID grants you access to most of the computer labs on campus, so carry it with you!	Go to: <a href="http://it.pages.tcnj.edu/computer-labs/">http://it.pages.tcnj.edu/computer-labs/</a> for lab hours

**PREFERRED SPECIFICATIONS PC or MAC**

<b>Hardware</b>	<b>Minimum Requirements Listed Below</b>
<i>Processor</i>	Intel® Core 4 <sup>th</sup> Generation Processor (or equivalent), AMD Athlon™, A6, 2Ghz or better
<i>RAM Memory</i>	4 - 8GB, with option for 8 - 12GB configuration
<i>Graphics</i>	ATI or NVIDIA (Windows 10 7 or 8 & Windows Aero ready)
<i>Display</i>	User preference (smaller screen for portability)
<i>Hard Drive</i>	120GB, with option for larger drive
<i>Optical Drive</i>	Internal CD/DVD read-write
<i>Network Card</i>	100/1000 GB Ethernet Card
<i>Wireless</i>	Integrated 802.11 A,B,G,N,AC 128 bit encryption wireless.
<i>Type II Card Slot</i>	Optional - At least one open slot available with machine.
<i>Ports/Connections</i>	VGA or DVI Port or HDMI At least 2 USB Port 1 Firewire (Optional) I/O (Audio, Headphone)
<i>Battery</i>	6 or 9 cell

<b>Software</b>	
<i>Operating System</i>	Windows 10, 8, 7, or Apple OSX
<i>Office Suite</i>	Office 2016, 2013, 2010 (Windows) or Office 2011, 2008 (Mac)
<i>Antivirus</i>	Provided by The College of New Jersey.

<b>Misc. Services and Items</b>	
<i>Warranty</i>	Three to Four year onsite warranty and accidental damage coverage.
<i>Security</i>	Security cables are recommended for laptops